



# A. J. INSTITUTE OF MANAGEMENT

A unit of Laxmi Memorial Educational Trust ®

NAAC Accredited Institute

(Approved by AICTE, New Delhi, Affiliated to Mangalore University, Recognised by Govt. of Karnataka)

## FIRST YEAR ACTION TAKEN REPORT OF FIVE-YEAR

### PERSPECTIVE PLAN (2019)

<b>Dimension</b>	<b>Decision Taken</b>	<b>Action Taken Report</b>
<b>Teaching &amp; Learning</b>	<ul style="list-style-type: none"><li>• Intake Enhancement from 120 to 180</li></ul>	<ul style="list-style-type: none"><li>• Institute got approval from AICTE for increasing intake from 120 to 180.</li></ul>
<b>Industry Interaction / Collaboration and Placement Activities</b>	<ul style="list-style-type: none"><li>• Signing of MOUs with the industry for the Add on certificate programmes, internship etc</li></ul>	<ul style="list-style-type: none"><li>• Institute signed agreement with CAST for providing certificate programme in Business Excel and SAP</li></ul>
<b>Teaching And Learning</b>	<ul style="list-style-type: none"><li>• Use of more teaching aids and adopt more ICT</li></ul>	<ul style="list-style-type: none"><li>• Purchased New EPSON Projector and screen with ceiling mount kit</li></ul>
<b>Infrastructure and Maintenance</b>	<ul style="list-style-type: none"><li>• Installing lift facility in the institute building.</li><li>• Installation of CCTV surveillance in the campus for the safety and security of the staff.</li></ul>	<ul style="list-style-type: none"><li>• Installed Lift Facility at campus</li><li>• Purchased Electronic Eye HD Dome IR Camera</li><li>• Purchase Water Cooler at the Campus</li><li>• Purchased New Bio Matic Face Detector for the Institute</li></ul>

<b>Library, ICT and Computer Lab</b>	<ul style="list-style-type: none"><li>• Adding More Books and E-Books and Journals.</li></ul>	<ul style="list-style-type: none"><li>• Procured New Books for the Library</li></ul>

**Approved By**

I have reviewed and examined the Document contents of the Action Taken Report of First Year of institute 5-Year Perspective plan is in accordance with our Institute records. I am pleased to approve it for dissemination.

  
PRINCIPAL / DIRECTOR  
A.J. INSTITUTE OF MANAGEMENT (AJIM)  
KOTTARA CHOWKI  
MANGALORE - 575 008

**Vice President/Director (Trust)/ Director**

**\*\**(Supportive Documents are enclosed below for all the above Action Taken Events)***

## All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



### APPROVAL PROCESS 2019-20

#### Extension of Approval (EoA)

F.No. South-West/1-4262023721/2019/EoA

Date: 30-Apr-2019

To,

The Principal Secretary (Hr. & Tech Education)  
Govt. of Karnataka, K. G.S., 6th Floor,  
M.S. Building, R. N. 645, Dr. B. R. Ambedkar Road,  
Bangalore-560001

**Sub: Extension of Approval for the Academic Year 2019-20**

Ref: Application of the Institution for Extension of approval for the Academic Year 2019-20

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2018 notified by the Council vide notification number F.No.AB/AICTE/REG/2018 dated 31/12/2018 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

<b>Permanent Id</b>	1-2819951	<b>Application Id</b>	1-4262023721
<b>Name of the Institute</b>	A. J. INSTITUTE OF MANAGEMENT	<b>Name of the Society/Trust</b>	LAXMI MEMORIAL EDUCATION TRUST (R)
<b>Institute Address</b>	KOTTARA CHOWKI, BYPASS ROAD, ASHOK NAGAR POST, MANGALORE - 575006., MANGALORE, DAKSHINA KANNADA, Karnataka, 575006	<b>Society/Trust Address</b>	A. J. TOWERS, BALMATTA, MANGALORE- 575002. DAKSHINA KANNADA KANNADA, MANGALORE, D KANNADA(DK), Karnataka, 575002
<b>Institute Type</b>	Unaided - Private	<b>Region</b>	South-West

<b>Opted for Change from Women to Co-Ed and vice versa</b>	No	<b>Change from Women to Co-Ed and vice versa Approved or Not</b>	NA
<b>Opted for Change of Name</b>	No	<b>Change of Name Approved or Not</b>	NA
<b>Opted for Change of Site/Location</b>	No	<b>Change of Site/Location Approved or Not</b>	NA
<b>Opted for Conversion from Degree to Diploma or vice versa</b>	No	<b>Conversion for Degree to Diploma or vice versa Approved or Not</b>	NA
<b>Opted for Organization Name Change</b>	No	<b>Change of Organization Name Approved or Not</b>	NA
<b>Opted for Merger of Institution</b>	No	<b>Merger of Institution Approved or Not</b>	NA
<b>Opted for Introduction of New Program/Level</b>	No	<b>Introduction of Program/Level Approved or Not</b>	NA

To conduct following Courses with the Intake indicated below for the Academic Year 2019-20

Program (U/V)	Shift	Level	Course	FT/PT+	Affiliating Body (Univ/Body)	Intake Approved for 2019-20	NRI Approval Status	PIO / FN / Gulf / quota / OCY / Approval Status
MANAGEMENT	1st	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATIO N	FT	Mangalore University, Mangalore	180	NA	NA

Application No:1-4262023721  
Note: This is a Computer generated Report. No signature is required.  
Printed By : ae852191

+FT –Full Time,PT-Part Time

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

It is mandatory to comply all the essential requirements as given in APH 2019-20(appendix 6)

**NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutes and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2019-20 without affecting the percentage reservations of SC/ST/OBC/General . However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.**

**Prof. A.P Mittal  
Member Secretary, AICTE**

Copy to:

1. **The Director Of Technical Education\*\*, Karnataka**
2. **The Registrar\*\*,  
Mangalore University, Mangalore**
3. **The Principal / Director,  
A. J. Institute Of Management  
Kottara Chowki, Bypass Road, Ashok Nagar Post, Mangalore - 575006.,  
Mangalore,Dakshina Kannada,  
Karnataka,575006**
4. **The Secretary / Chairman,  
Laxmi Memorial Education Trust (R)  
A.J. Towers, Balmatta, Mangalore- 575002.  
Dakshina Kannada Kannada.,  
Mangalore,D Kannada(Dk),  
Karnataka,575002**
5. **The Regional Officer,  
All India Council for Technical Education  
Health Centre Building  
Bangalore University Campus  
Bangalore - 560 009, Karnataka**
6. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

\*\* Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

# Management Approval Copy of Lift Facility at Institute Building

## Johnson Lifts Private Limited

152/12 GROUND FLOOR, JOB BROTHERS COMPOUND, DEREBAIL VILLAGE, ASHOK NAGAR POST,  
KOTTARACHOWKI, DAKSHINA KANNADA, MANGALORE KARNATAKA GST No: 29AACJ0836122

JL/57/KA03/00029/E/A02  
21-MAR-2019

AXMI MEMORIAL EDUCATION TRUST  
J. HOSPITAL & RESEARCH CENTRE

10

66  
KUNTIKANA  
KONCHADY  
MANGALORE  
PIN: 575004

Dear Sir,

### PRICE SCHEDULE

We are prepared to supply, erect and commission at site ONE No/s. "JOHNSON" 8 persons (544 Kgs) PASSENGER lift for your Building/Project at A. J. INSTITUTE OF MANAGEMENT, KOTTARA CHOWKI, ASHOK NAGAR, MANGALORE, PIN 575006 in accordance with the terms and conditions and lift specification as per our offer No. JL/57/KA03/00029/E/A02

All Cheques/Drafts must be drawn in favour of "Johnson Lifts Private Limited"  
This offer from pages 1 to 12 accepted by you shall constitute the contract between us to make this offer a legal and valid contract binding on both parties.

Under GST Act, 2017, the supply and Installation of Lifts (Elevators) is Works Contract Services and the Tariff Head is 995466 for which the proposed current rate of GST is 18 % and included in the offer as below.

Spec No	Description	Unit Rate Per Lift	CGST 9 %	SGST 9 %	Total Amount Per Lift Inclusive Of GST 18 %
A02	MINI SUKRANTI LR/ 8 PASSENGER LIFT/ 544 Kgs / 3 Floors / 3 Stops / STAINLESS STEEL Car Cabin	762712.00	68644.00	68644.00	900000.00

Customer's GST Regn.No.(to be filled in by customer).

Total Amount in words RUPEES NINE LAKH ONLY

You are required provide a photocopy of the GST Registration Certificate for our reference and records.

#### OTHER LEVIES:

In addition to the above, any taxes, duties, octroi, surcharge, cess etc. and any changes like introduction of any new Act by any Government Authorities like Central and State Governments, Government of Union Territories, Municipal, Local Body Authorities, etc. and charges levied in consequent to that shall be billed. Any variation in the above tax structure shall be collected on actual basis at the time of billing.

#### CONCLUSION OF CONTRACT:

This draft contract or offer is valid up to 30 days from the date of offer for acceptance by customer. The Contract, however, shall be deemed concluded and to have come into force only on confirmation by the authorised signatory of company at its Regional/Branch/Other offices after assignment of lift work order numbers from our Head Office, Chennai.

Accepted By \_\_\_\_\_  
Customer's Signature & Seal

#### For JOHNSON LIFTS PRIVATE LIMITED

Offer made \_\_\_\_\_  
AUTHORISED SIGNATORY

Contract Confirmed  
AUTHORISED SIGNATORY

Name of the person signed

Regd. Office : No.1 East Main Road, Annanagar Western Extn., Chennai 600 101. CIN : U27209TN1981PTC008718  
Phone : 91 44 26152200(6 lines) Fax : 91 44 26151614 Email : info@johnsonlifts.com Website : www.johnsonlifts.com

## New ICT Projector and Screen Bill Copy

TAX INVOICE														
Vision Tech Indira Building Morgan's Gate Mangalore-575001 Tel:0824 2418480/93435 73072 e-mail: viziontech@yahoo.in <b>GSTIN:29AAHFV7063R1Z4 , PAN :AAHFV7063R</b>							Invoice Number: 00101		Invoice Date 25-02-2019		Order No.			
Billing Address:				Delivery Address:				GSTIN:29AAATL1768N2ZZ						
A. J. Institute of Management Kottara Chowki Mangalore-575 006				A. J. Institute of Management Kottara Chowki Mangalore-575 006										
Sl. No.	Product Description	HSN/SAC	Qty	Unit Price	Amount	GST %	CGST		SGST		IGST		Total( )	
							Rate	Amount	Rate	Amount	Rate	Amt		
1	Projector :Epson EB-S41 Sr.No.X4HP8900177	85286200	1	22900.00	22900.00	28%	14%	3206.00	14%	3206.00	0.00	0.00	29312.00	
2	Screen: Logic-Spectra Wall Mounted 4X6ft Aspect Ratio:4:3	90106000	1	5500.00	5500.00	18%	9%	495.00	9%	495.00	0.00	0.00	6490.00	
3	VGA Cable: Logic 10 mtrs	85444299	1	1800.00	1800.00	18%	9%	162.00	9%	162.00	0.00	0.00	2124.00	
4	Ceiling Mount Kit: Liberty 1.5ft Extendable to 3ft	85299090	1	2600.00	2600.00	18%	9%	234.00	9%	234.00	0.00	0.00	3068.00	
Total Amount( )					32800.00			4097.00		4097.00	0.00	0.00	409994.00	
Taxable Amount ( )		CGST	SGST	IGST	Rounded Off			Invoice Total						
32800.00		4097.00	4097.00	0.00	0.00			409994.00						
Amount in Words: ` Forty thousand Nine hundred Ninety Four only														
Bank A/c Details										for Vision Tech				
Vision Tech A/c No.4767000300027701 Karnataka Bank Ltd Branch: Kodialbail, Mangaluru IFSC:KARB0000476										Authorized Signatory				

  
**PRINCIPAL / DIRECTOR**  
**A.J. INSTITUTE OF MANAGEMENT (AJIM)**  
**KOTTARA CHOWKI**  
**MANGALORE - 575 006**



# NEW 3 CCTV Camera Purchased Bill Copy

Vision Tech  
Indira Building  
Morgan's Gate  
Mangalore-575001  
Tel:0824 2418480/93435 73072  
e-mail: viziontech@yahoo.in

## TAX INVOICE

Invoice Number: 00103	Invoice Date 25-02-2019	Order No.
--------------------------	----------------------------	-----------

**GSTIN:29AAHFV7063R1Z4 , PAN :AAHFV7063R**

Billing Address:

A. J. Institute of Management  
Kottara Chowki  
Mangalore-575 006

Delivery Address:

A. J. Institute of Management  
Kottara Chowki  
Mangalore-575 006

GSTIN:29AAATL1768N2ZZ

Sl. No.	Product Description	HSN/SAC	Qty	Unit Price	Amount	GST %	CGST		SGST		IGST		Total( ` )
							Rate	Amount	Rate	Amount	Rate	Amt	
1	Electronic Eye HD Dome IR Camera	8525	3	2100.00	6300.00	18%	9%	567.00	9%	567.00	0.00	0.00	7434.00
2	CCTV Cable 3+1	8544	151m	42.00/m	6342.00	18%	9%	570.78	9%	570.78	0.00	0.00	7483.56
Total Amount(`)					12642.00			1137.78		1137.78	0.00	0.00	14917.56
Taxable Amount ( ` )		CGST	SGST	IGST	Rounded Off			Invoice Total ( ` )					
<b>12642.00</b>		<b>1137.78</b>	<b>1137.78</b>	0.00	<b>0.44</b>			<b>( ` )14918.00</b>					

Amount in Words: ` Fourteen thousand Nine hundred Eighteen only

Bank A/c Details

for Vision Tech

Vision Tech  
A/c No.4767000300027701  
Karnataka Bank Ltd  
Branch: Kodialbail, Mangaluru  
IFSC:KARB0000476

Authorised Signatory

  
PRINCIPAL / DIRECTOR  
A.J. INSTITUTE OF MANAGEMENT (AJIM)  
KOTTARA CHOWKI  
MANGALORE - 575 008

New Books Purchased for the Library Bill Copy



Sapna Book House (P) Ltd.<sup>®</sup>

India's Largest Book Mall

1st Floor, Excel Mall, K.S. Rao Road, MANGALORE - 575 001.

Ph: (0825) 423 2800, 4232801 Fax: (0824) 423 2899

e-mail: sapna.mlr@sapnaretail.com shop online @ www.sapnaonline.com

Receipt

No. 4827

Date 05/09/2019

The Principal

Received with thanks from AJ Institute of Management.

Opp Karabataka Agencies, Kottara Chowki, Mangalore - 575 006.

the sum of Rs. 62,035/- (Rupees Sixty two thousand thirty eight only.

by Cash / Cheque\* / Draft No. 738590 Date 05/09/2019

drawn on Canara bank

towards part / full payment of Bill No. MLSH/15/ORB-591

Subject to Realisation of Cheque)

TIN : 29200752525

CIN : U22190KA2007PTCO42576

For Sapna Book House (P) Ltd.

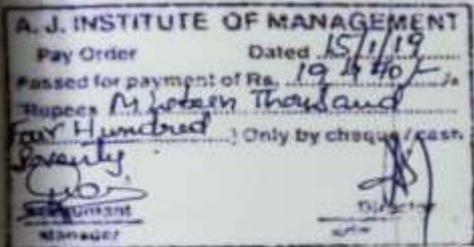
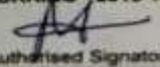
reg. office : 3rd Main Road, Gandhinagar, Bangalore - 560 009 Ph. : 080-40114455

MANAGER

Emdees Computers & Networking  
6-7, Ramo's Arcade, Bejai Kapilad Road  
MANGALORE - 575004

PRINCIPAL / DIRECTOR  
A.J. INSTITUTE OF MANAGEMENT (AJIM)  
KOTTARA CHOWKI  
MANGALORE - 575 008

# New Bio Matic Face Detector Bill Copy

EMDEES COMPUTERS AND NETWORKING - 2018-19		GST INVOICE		(ORIGINAL FOR RECIPIENT)			
EMDEES COMPUTERS AND NETWORKING - 2018-19 5-7, KAPNIK ARCADE KAPNIK ROAD, MANGALORE - 575004 TIN/UIN: 29AAAPL8219B1ZI Name: Karnataka, Code: 29 Email: admin@emdees.in		Invoice No. <b>18191078</b>		Dated <b>15-Jan-2019</b>			
		Delivery Note <b>1819DO1072</b>		Mode/Terms of Payment <b>15 Days</b>			
		Supplier's Ref.		Other Reference(s)			
MI MEMORIAL EDUCATION TRUST MANGALORE PIN: 575025 TIN/UIN: 29AAATL1768N2ZZ Name: Karnataka, Code: 29		Buyer's Order No.		Dated			
		Despatch Document No.		Delivery Note Date <b>15-Jan-2019</b>			
		Despatched through <b>AJITH</b>		Destination			
		Terms of Delivery					
Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
BIOMETRIC I FACE MB160 Batch : CEXJ184160003	85437099		1 NOS	16,500.00	NOS		16,500.00
						9 %	1,485.00
						9 %	1,485.00
OUT PUT CGST 9% OUT PUT SGST 9%							
							
Total			1 NOS				₹ 19,470.00
							E & O E
Amount Chargeable (in words) <b>INR Nineteen Thousand Four Hundred Seventy Only</b>							
HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount	Total
85437099	16,500.00	9%	1,485.00	9%	1,485.00	2,970.00	2,970.00
Total			1,485.00		1,485.00	2,970.00	2,970.00
Tax Amount (in words) : <b>INR Two Thousand Nine Hundred Seventy Only</b>							
Declaration WE DECLARE THAT THIS INVOICE SHOWS THE ACTUAL PRICE OF THE GOODS DESCRIBED AND THAT ALL PARTICULARS ARE TRUE AND CORRECT				Emdees Computers & Networking 5-7, Kapnik Arcade, Bajaj Market Road MANGALORE - 575004 Ph: 4-4283435 / 2225135 Email: admin@emdees.in			
TERMS AND CONDITIONS NO WARRANTY FOR BURNT PHYSICAL DAMAGES CAUSED BY ACTS OF GOD				Company's Bank Details Bank Name : <b>BANK OF INDIA- 844230100000008</b> A/c No. : <b>844230100000008</b> Branch & IFS Code : <b>KODICAL &amp; BKID0008442</b>			
Customer's Seal and Signature				for EMDEES COMPUTERS AND NETWORKING - 2018-19  Authorised Signatory			
This is a Computer Generated Invoice							

# Water Cooler Machine Bill Copy

**FTR EQUIPMENTS INDIA**  
 N.H 66, KATAPADY, UDUPI DIST, KARNATAKA-574105  
 Ph: +91 8296827471, +91 9481508424

## CASH CREDIT/BILL

<b>Customer's Name &amp; Address</b> To, A J INSTITUTE OF MANAGEMENT MANGLORE		Original / Seller's Copy No.: 03-19/20 Date: 14/05/2019			
		<b>Despatch Details:</b> LR/RRNO Vehicleno: KA 20 C 9706			
		Documents Through: Direct			
Sl. No	Description & Specification of goods	Qty	UOM	Rate (Rs.)	Amount (Rs.)
1	Water Cooler Capacity: 80Lph Option: COLD & NORMAL FTR Branding Warranty : 12 Month Dispatch Date: 14-05-2019	1	1	28,000.00	28,000.00
				Total	28,000.00
				Grand Total	28,000.00

**Rupees: Twenty Eight Thousand Only**

**Conditions:**

- Interest @ 18% P.A. will be charged for delayed payment
- Goods once sold cannot be taken back.
- Subject to UDUPI. Jurisdiction.
- Accounts should be settled by way of DD/Cheque in favour of Ftr Equipments India

**Declaration:**

**We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.**



For FTR EQUIPMENTS INDIA

*[Signature]* 14/05/2019  
 Authorized Signature

**INSTITUTE OF MANAGEMENT**  
 Order Dated 14/5/19  
 Amount Rs. 28,000/-  
 Twenty Eight Thousand  
 Director

*[Handwritten mark]*

Certified that the Articles  
 received in Good  
 Condition & taken to Stock at  
 Page / Sl. No. 17  
 Dtd.....

OnePlus  
 Umar

# MOU Sign with CAST for Providing SAP Course copy



Ref: CAST/MNG/2018/002

Date: 03/06/2018

**ACT (Advanced Computer Training)** is the holding firm for Center for Advanced Software training (CAST), Mangalore is an authorized training center for SAP R/3 modules. Training is imparted to enhance the efficiency of SAP professionals in consultation and end user level. ACT – Offers Specialized training programs based on Spreadsheet handling for Industries, Educational Institutions and to the individuals on Work flow Management, Enterprise Resource Planning, Data Migration from Legacy systems etc

### Proposed Training Model

**Business Excel:** A unique programme offered to MBA students. Focused up on how spreadsheet functions, equations and formulas are used in day to day office management. It covers the application of excel knowledge in business environment. The programme comes with practical approach to solve Industry related issues with practice kit on spreadsheet. So the learning experience will be very special and enjoyable.

### Course duration and fee structure

SI No	Course Name	Duration	Proposed Fee	Fees @ CAST
1	Business Excel-Accounting +Analytics	One Week	Rs4,000/-	Rs.5,000/-
2	Corporate Tally ERP 9 GST integrated	Three weeks	Rs. 5,000/-	Rs. 8,000/-
3	SAP Business One *	Five Weeks/ <b>45 hours</b>	Rs. 8,000/-	Rs.10,000/-
4	SAP R/3 **a)FI/CO (Integration to MM and SD ) SAP Power user Examination & Certification is possible with an additional SAP FEE	Twelve Weeks <b>80hours</b>	Rs.15,500/- + Rs. 8,000/-	20,000/- + Rs.10,000/-

### Explanations on Courses

\* SAP business one: It explores the actual corporate operations in Finance, logistics, 3rd Floor, Yenepoya Chambers, Balmatta, Mangalore

Mob: 94 800 20 875

E- Mail: [castmangalore@gmail.com](mailto:castmangalore@gmail.com), Web- [www.castmangalore.com](http://www.castmangalore.com)

 3<sup>rd</sup> Floor, Yenepoya Chambers  
Balmatta, Mangalore - 575002  
Ph : +91 82442 89 990



Production, Inventory Management, UOM, Bin Location with functional and end user configuration. It gives a practical knowledge to the students how different departments are connected internally in running the organisation with ERP software.

\*\* **SAP R/3:** Once a candidate understand how different operations are coordinated in a business firm using ERP software, it's easy for the candidate to learn the configuration of SAP R/3 FI/CO integration to MM and S D domains. Students will be taught from consultation and end user level.

#### **Certification Details**

Certificate will be issued to each candidate separately on each course as per the standard certification procedure of the Institution.

**Computer Lab Requirement:** Computers with internet connectivity at a minimum speed of 50mbps to access remote server.

**Class Timings:** The timings of the classes for respective batches will be finalized in consultation with the college management.

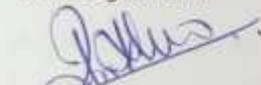
#### **Payment Terms**

**Course Curriculum:** The course detail of each module is enclosed for your reference.

#### **Little about CAST**

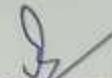
CAST (Centre for Advanced Software Training) is an ISO 9001:2015 Certified Global SAP Training Institute offering SAP training and certification. The Company was formed with a vision and passion to provide quality software resources to the ever growing SAP job market. The training programme is imparted by experienced & practicing software consultants having in-depth subject knowledge, project implementation experience and proficient teaching skills. Today the company offers training in Kochi (HO), Calicut, Trissur and Mangalore.

Mr. Rojer K M



Managing Head  
CAST Education Mangalore.



  
PRINCIPAL / DIRECTOR  
A.J. INSTITUTE OF MANAGEMENT (AJIM)  
KOTTARA CHOWKI  
MANGALORE - 575 006

**CAST**<sup>TM</sup>  
CENTRE FOR ADVANCED SOFTWARE TRAINING  
3<sup>rd</sup> Floor, Yenepoya Chambers  
Balmatta, Mangalore - 575002  
Ph : +91 82442 89 990

3rd Floor, Yenepoya Chambers, Balmatta, Mangalore  
Mob: 94 800 20 875  
E- Mail: [castmangalore@gmail.com](mailto:castmangalore@gmail.com), Web- [www.castmangalore.com](http://www.castmangalore.com)

Ref: CAST/MNG/2018/007

Date: 03/07/2018

**Letter/ Memorandum of Understanding  
for offering certificate course in AJ Institute of Management**

To Director  
AJ Institute of Management  
Opp: Mahindra Showroom (Karnataka Agencies)  
Kottara Chowki, Ashok Nagar Post  
Mangalore - 575 006.

Sub: Mou and Commencement of Certificate Course

Dear sir,

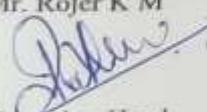
Based on the discussion what we had on conducting certificate courses proposal dated 03/06/2018 ref No CAST/MNG/2018/002, we agreed upon the commencement of course in AJ campus based on the following points.

SL.NO	COURSE NAME	DURATION	No of students
01	SAP Business One	45 hours	28
02	SAP FICO	80 hours	11

The course will be conducted one after the other based on the above sequence  
Class timing is every Tuesday and Wednesday between 2pm to 4.30 pm  
College will provide computer lab facility with internet connection with 50 mbps.  
CAST will provide competent faculties for the conduct of the course  
At the end of each programme a final examination will be conducted and a course completion certificate will be issued.

**List of students enrolled for the certificate course is listed below see page 02**

Mr. Rojer K M

  
Managing Head  
CAST Education Mangalore.



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