



**A J INSTITUTE OF MANAGEMENT**  
A Unit of Laxmi Memorial Education Trust (R)

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Re-Accredited by NAAC at **A**

An Advanced Centre for MBA Studies and Research. Affiliated to Mangalore University and Recognised by AICTE

Date: 05 Feb 2025

**Internal Complaints Committee**

Sl. No	Name	Designation
1	Mrs. Arathi K	Presiding Officer
2	Adv. Sathish Bhat	External Member
3	Mr. Chethan Kumar	Member
4	Mr. Deepak Rao	Member
5	Mr. Mahesh P G	Member
6	Ms. Deeksha Rao	Member
7	Mrs. Ganavi K K	Member
8	Mrs. Roshella Dcosta	Member
9	Mrs Shruthi K	Member
10	Ms. Bhavyashree B	Member
11	Mrs. Deepalatha	Member
12	Ms. Prajna	Student Member
13	Mr. Abhishek A	Student Member
14	Ms. Varshini	Student Member
15	Mr. Prabath E L	Student Member

*for* 

Director  
PRINCIPAL / DIRECTOR  
A.J. INSTITUTE OF MANAGEMENT (AJIM)  
KOTTARA CHOWKI-  
MANGALORE - 575 006



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## Internal Complaints Committee (ICC) Meeting

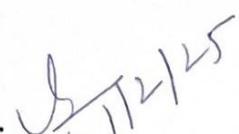
### NOTICE

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 5<sup>th</sup> February, 2025 at 3:30 pm in the Board room of AJIM.

### AGENDA

1. Welcome
2. Reconstitution of ICC Members
3. Scheduled Programmes on Women-Related
  - Events and initiatives for the year
  - Planning for Women's Day celebrations
4. POSH (Prevention of Sexual Harassment) Training
5. Gender Sensitization Programmes
6. Any Other Matters
7. Summary of Key Decisions & Next Steps
8. Vote of Thanks

1.2.2025

  
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## Minutes of Internal Complaints Committee

The meeting of Internal Complaints Committee was held on Wednesday, 05<sup>th</sup> Feb 2025 at 03:30 pm at the board room of A J Institute of Management.

### The following members were present in the meeting

Sl. No	Name	Designation	Signature
1	Mrs. Arathi K	Presiding Officer	
2	Adv. Sathish Bhat	External Member	
3	Mr. Chethan Kumar	Member	
4	Mr. Deepak Rao	Member	
5	Mr. Mahesh P G	Member	
6	Ms. Deeksha Rao	Member	
7	Mrs. Ganavi K K	Member	
8	Mrs. Roshella Dcosta	Member	
9	Mrs Shruthi K	Member	
10	Ms. Bhavyashree B	Member	
11	Mrs. Deepalatha	Member	— ABSENT —
12	Ms. Prajna	Student Member	
13	Mr. Abhishek A	Student Member	
14	Ms. Varshini	Student Member	
15	Mr. Prabath E L	Student Member	

Mrs. Shruthi K welcomed all the members and thanked them for their co-operation and valuable suggestion for the successful functioning of the ICC.

Mrs. Arathi K, presiding officer took up the issues underlined in the agenda for discussion.

1. Resolved to approve the re-constituted ICC with the following members for the academic year 2024-25

Sl. No	Name	Designation
1	Mrs. Arathi K	Presiding Officer
2	Adv. Sathish Bhat	External Member
3	Mr. Chethan Kumar	Member



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4	Mr. Deepak Rao	Member
5	Mr. Mahesh P G	Member
6	Ms. Deeksha Rao	Member
7	Mrs. Ganavi K K	Member
8	Mrs. Roshella Dcosta	Member
9	Mrs Shruthi K	Member
10	Ms. Bhavyashree B	Member
11	Mrs. Deepalatha	Member
12	Ms. Prajna	Student Member
13	Mr. Abhishek A	Student Member
14	Ms. Varshini	Student Member
15	Mr. Prabath E L	Student Member

2. It was resolved that any complaints with regard to sexual harassment should be lodged to the Presiding Officer of ICC. Further, the same has to be brought to the notice of faculty and students.
3. It was resolved to conduct the following programmes for the academic year 2024-2025
  - Seminar on women centric issues
  - Competition on the theme related to women empowerment – invitation to the other institution can be extended.
  - Inviting doctors to address women health related issues, followed by counselling session for female staff and students.
  - Celebration of International Women's Day on 08<sup>th</sup> Mar 2025 – honouring women achievers
  - POSH workshop for staff and seminar for students.
  - Self defense training to female students
  - Gender Sensitization Awareness Week
    - Interactive movie - short film screening
    - Poster making
    - Role Playing
    - Case Study

The meeting ended with Vote of thanks proposed by Ms. Bhavyashree B, thanking all the members for their presence and suggestions.

Mrs. Arathi K

Presiding Officer



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## Photo Gallery

